

Family Details Form 2009-2010 EVERY FAMILY MUST COMPLETE THIS FORM

The FRESCO Directory has successfully been connecting Sheldon College families and the business community since 2000. The listing is under the Student's surname. **Pease read the information before completing this form.**

N.B. IN AN EFFORT TO ENSURE GREATER PRIVACY, THERE HAS BEEN AN IMPORTANT CHANGE IN THE SYSTEM FOR FAMILY ENTRIES INTO THE FRESCO.

IF YOU WOULD LIKE YOUR DETAILS TO APPEAR IN THE FRESCO YOU MUST COMPLETE THIS FORM. IF YOU DO NOT COMPLETE AND RETURN THIS FORM YOUR FAMILY WILL NOT APPEAR IN THE FRESCO 2009-2010.

IMPORTANT Either Section **A or B** (to 'Opt Out'), must be signed and returned to the Marketing and Events Office by 27 February 2009.

A. YES, We would like to be included in FRESCO 2009-2010

Please complete the details below and sign to acknowledge your authorisation.

Student's Surname _____
Parent/Guardian _____
Signature _____ Date _____

IMPORTANT This is exactly how you would like it to appear in the FRESCO Directory.

Student Surname _____

1. First Name _____ Class _____ 2. First Name _____ Class _____

3. First Name _____ Class _____ 4. First Name _____ Class _____

5. First Name _____ Class _____ 6. First Name _____ Class _____

Preferred Titles & Parent Surname (e.g. Dr and Ms Smith)

Parent First Names _____

Address _____

Suburb _____ Postcode _____

Tel. _____ Mobile M _____ (Mother) Mobile F _____ (Father)

Email _____

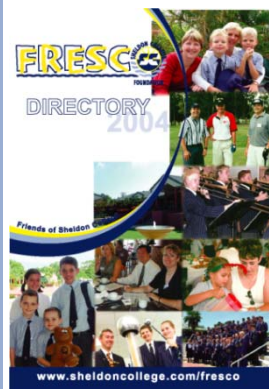
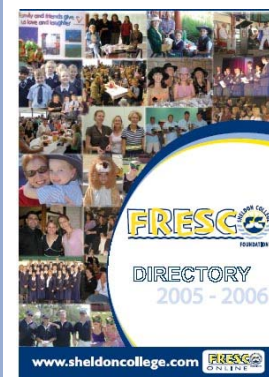
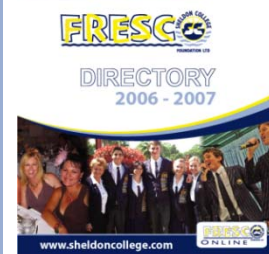
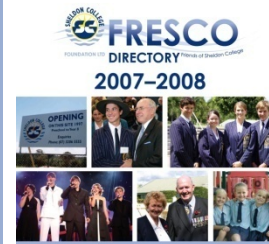
B. NO, We do NOT wish to be included in FRESCO 2009-2010

IMPORTANT Please sign and complete all areas in this section

Student's Surname _____

Youngest Child _____ Class _____

Parent/Guardian Signature _____ Date _____



ATTENTION PARENTS

Be part of our Directory and keep in touch!

Our FRESCO Directory publications, issued free of charge to all College families, have been successfully connecting families since 2000 and we have received extremely positive feedback from members of our College Community. The FRESCO Committee is now working on our Directory for 2009-2010, due for release in June 2009.

N.B. To ensure greater privacy, this year sees a major change to the conditions of entry into the FRESCO Directory. Only the families who complete and return the form will appear in the 2009-2010 FRESCO.

All Sheldon College families are invited to be listed in the Directory to make contacting one another easy. The Directory is a comprehensive and convenient reference for our College community. It also includes a Business Directory which contains many special offers to encourage College family and local business networking.

Some of the common uses of the Directory:

- *Ever wondered how to contact your child's friend in Year 4 whose name is Mitchell but you just can't remember his surname?*
- *How will you phone Olivia Smith's parents to let them know you have Olivia's sports bag and ask if they have your child's?*
- *Are you organising a birthday party or a play date over the holidays?*
- *Are you looking for products or services within the community?*

As many students and parents have unique circumstances: e.g. preferred names, silent phone numbers and the like we are asking **all families** to return this form. In an effort to ensure the data is as current as possible, please **carefully complete** this form in block letters and return it to the Marketing and Events Office.

We recognise that some people would prefer not to be listed and we have therefore provided you with the opportunity to let us know if you do not wish to be included. Please sign section B on the Family Details form to 'OPT OUT' and return this form to the Marketing and Events Office.

N.B. Please be aware that the information you give for the FRESCO Directory is used for that year's edition only and is NOT automatically updated in the Administration Database. It is your responsibility to advise Student Services of changes to your details as they occur to ensure this important Database is accurate. To facilitate this we have attached an official **Change of Details Form to be used should you need to update the Administration Database with any changes.**

PLEASE TAKE THE TIME NOW TO FILL IN YOUR FAMILY DETAILS AND RETURN THE FORM BY:

Applications close
27 February 2009

- Email to a.koller@sheldoncollege.com.au
- Posting it to Sheldon College Marketing and Events Office, PO Box 1188, CAPALABA DC QLD 4157
- Faxing 3206 5581
- Dropping it in to the College Marketing and Events Office, by 27 February 2009